

How to configure Mailguru mail account in iPhone using IMAP?

Follow these step-by-step instructions to set up your email account on your iPhone

1. Select **Settings** from the home screen of your iPhone:



2. Choose **Mail, Contacts, Calendars** and click **Add Account**:



Settings Mail, Contacts, Calendars

ACCOUNTS

iCloud >
Contacts, Calendars and 3 more...

Add Account >

Fetch New Data Off >

MAIL

Preview 1 Line >

Show To/Cc Label

Flag Style Color >

3. Choose **Other** from the list that appears:



4. Select **Add Mail Account**. In the **New Account** menu, you will need to specify the following records:

- **Name** – your name (will appear as sender name)
- **Address** – your full email address
- **Password** – the password for this email address
- **Description** – lets you specify any description (we suggest you use your email address)
- Click **Next**

Cancel New Account Next

Name user1

Email user1@domain.com

Password ●●●●●●●●●●

Description Company email



5. Select protocol type: **IMAP**
6. Settings for both **IMAP**
 - **Name, Address** and **Description**: should have been already filled in
 - **Host name**: **mailguru.cloud**
 - **User Name**: your email address
 - **Password**: password for your email



- In the fields for both **Incoming Mail Server** and **Outgoing Mail Server**, indicate the following settings:
- Click **Next**.

New Account

IMAP POP

Name user1

Email user1@domain.com

Description Company email

INCOMING MAIL SERVER

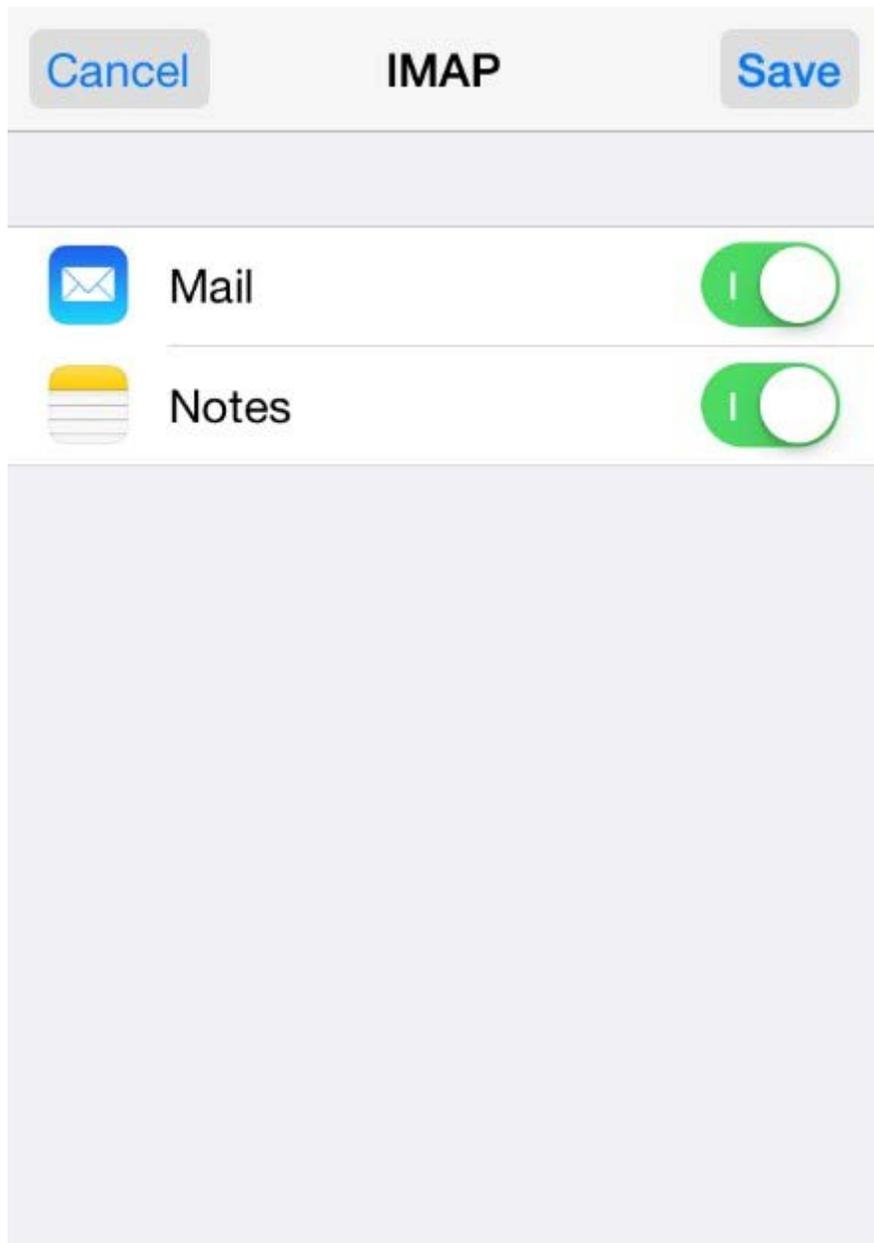
Host Name **mailguru.cloud**

User Name user1@domain.com

Password ●●●●●●●●●●●●●●●●

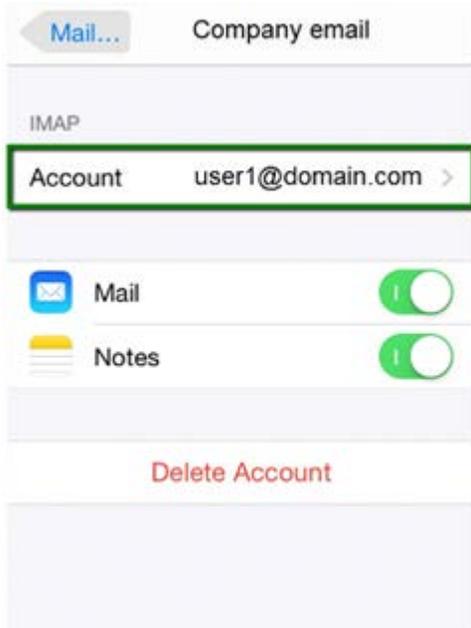
7. In **IMAP**, you can enable the following services:

- Click **Save** and wait while the system completes necessary checks.



8. When the checks are finished, you'll be redirected to the **Mail, Contacts, Calendars** screen. Choose your newly created account there:





9. Scroll down and select **Advanced**:

Cancel Account Done

INCOMING MAIL SERVER

Host Name mailguru.cloud

User Name user1@domain.com

Password ●●●●●●●●●●

OUTGOING MAIL SERVER

SMTP mailguru.cloud >

Advanced >

10. Here you can choose additional settings for **IMAP**

- Remove email form server (optional)
- Use SSL: **ON**
- Authentication: **Password**
- Server Port: **993**

Account **Advanced**

Remove After one week >

INCOMING SETTINGS

Use SSL

Authentication Password >

IMAP Path Prefix /

Server Port 993

S/MIME

S/MIME

11. In order to set up additional settings for outgoing server, you will need to return in the previous menu and then go to **Outgoing Mail Server** by clicking on the host name of the server:

The screenshot shows an email account configuration interface. At the top, there are three buttons: "Cancel", "Account", and "Done". Below these is a header "Description Company email". The interface is divided into two main sections: "INCOMING MAIL SERVER" and "OUTGOING MAIL SERVER". Under "INCOMING MAIL SERVER", the "Host Name" is set to "mailguru.cloud" (highlighted in yellow), the "User Name" is "user1@domain.com", and the "Password" is masked with 12 dots. Under "OUTGOING MAIL SERVER", the "SMTP" protocol is selected with the host name "mailguru.cloud" (highlighted in yellow and enclosed in a green box), followed by a right-pointing chevron. At the bottom, there is an "Advanced" option with a right-pointing chevron.

12. For Outgoing Server (SMTP)

- Use SSL: **ON**
- Authentication: **Password**
- Server Port: **465**

Cancel Verifying Done

Server

OUTGOING MAIL SERVER

Host Name **mailguru.cloud**

User Name user1@domain.com

Password ●●●●●●●●●●

Use SSL

Authentication Password >

Server Port 465

13. Once the settings are verified, your account is active and ready to use.

14. To test your new email account, go to **Messages** and try sending and receiving emails.